

**Meeting Notes**  
**FHC Introduction Meeting**  
**26<sup>th</sup> November 2011**

1. Welcome & introduction to parish programme /team - Caroline
2. How programme is scheduled/structured - Rachel & Guenaelle & Lisa
  - FHC book provided (£7.00 each).
  - Programme is structured around the mass.
  - Reconciliation sacrament early in programme
  - Sessions involve discussion/drama/ Easter artwork etc.
  - expected that children will attend mass either 6pm or 10.30 if possible.
  - Children will be asked to contribute to mass via reading/helping out etc. You will be contacted by one of the children's liturgy team to arrange participation (email addresses given to the team via Rachel)
3. Commitment from parents – children to attend all sessions, arrive on time and be picked up on time. If children persistently misbehave then they may be asked to leave the programme. Note that if 3 sessions or more are missed then this may compromise completion of programme.
4. Parents asked to sign whether happy to have children included on photograph to be displayed in church (without names) and on website (again not identified by name).
5. Children will taste unblessed hosts and watered down wine prior to FHC day.
6. Parents invited to attend two evening parent sessions – to help them reflect on their own personal understanding of faith, reconciliation and FHC.
7. Programme dates – timetable provided.
8. Contact email obtained from each family
9. Will not need parent helpers this year, as we have 4 catechists and one other helper. However, if we need another helper, parents will be contacted individually for help. Children will be divided into 4 groups for teaching during the programme.
10. Dress code
11. Arrangements for the day.
12. Going Forth mass and children's party and cake.